

MICHIGAN ONLINE SCHOOL

201 S. State St., Unit 416, Gobles, MI 49055

The Board of Directors ("Board") for Michigan Online School ("MOS") held its **December Board** meeting on Monday, December 3, 2018, in the conference room located at 8225 Moorsbridge Rd., Portage, MI 49024 (Kreis, Enderle Law Firm). Public notice was given as required by law.

The following members were present:

Chris Van Winkle, President
Steve Hessen, VP
Jay Woodhams
Todd Walters, Treasurer

Also attending were: School counsel, Doug McNeil (via Virtual Conference Room ("VCR")), Julia Baker (GPS Charter Coordinator) (via VCR), Cheryl Irvin (MOS Principal) (via VCR), Administrator/Operation Director Kyle Schroeder (APA liaison for MOS) (via VCR).

President Van Winkle called the meeting to order at 9:02 a.m. Attendance was taken by Chris Van Winkle and Cheryl Irvin

President Van Winkle discussed the Financial Report. Currently working with the pupil accounting department at MDE regarding the onboarding process in January 2018 as it relates to the MOS board meeting minutes in October 2017.

MOS Administrator/Operation Director Kyle Schroeder discussed:

- Staffing: MOS is in the process of replacing our evening supervisor. We have an interview with our final 3 candidates today 12/3/18. We are also going to back fill an SSR position as the Supervisor candidates are from the current SSR's.
- Operations: Group of 2 MOS SSR's, MOS Supervisor and Operations Manager made a trip to our Gobles office to update our file room. Our Active and Withdrawn student files have been updated.

Principal Cheryl Irvin discussed the Academic Report: Discussion on pacing and course completion with credit (60% or higher).

President Van Winkle opened the floor for discussion.

- Funding: MDE communication with appeal is in process. Ratification of statement about full time designation for the 17/18 school year. Discussion of 4 courses with assessments and then after assessments 6 courses for full time. Statements and affirmations of previous school board members. All documentation to support will go to MDE Pupil accounting by 12/7/18

President Van Winkle moved to approve the November 14th minutes; Todd Walters seconded the motion, which passed without opposition.

President Van Winkle moved to approve new accounting contract with Dave Zimmer, Steve Hessen seconded the motion, which passed without opposition.

President Van Winkle moved to approve new Management contract with MOS LLC, Jay Woodhams seconded the motion, which passed without opposition.

President Van Winkle moved to approve the 2018-2019 amended budget to reflect 418 students, Jay Woodhams seconded the motion, which passed without opposition.

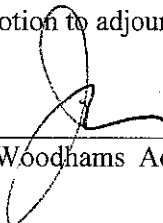
President Van Winkle moved to approve Jay Woodhams as active secretary while Mike Filary was traveling. Steve Hessen Seconded the motion, which passed without opposition.

President Van Winkle moved to approve the Resolutions (see attached Exhibit A) ratifying the 2017/2018 process for onboarding full-time students to provide to the public accounting team at MDE . This motion was seconded by Steve Hessen and passed by the unanimous consent of those Directors in attendance. President Van Winkle noted that the board had been advised by the Dickinson Wright law firm to obtain the written attestation approving these Resolutions by the board members of the Academy from October 2017 who are no longer members of the board and to include these along with the Board Secretary's certification of the Resolutions with the submission to MDE.

Julia Baker commented verified we were voting on the November minutes and requested documentation needed after the management agreement was signed and approved.

President Van Winkle opened the floor for public comment. None occurred.

A motion to adjourn was made, seconded and approved by all.



Jay Woodhams Acting Secretary